



# Instructor Patch Order Form

Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor, Richmond, VA 23219  
[Please type or print clearly]

Officer's Current Name: (Last, First, Middle Initial)

Social Security Number:

Current Criminal Justice Employer:

Current Instructor Certification Held:

☐ General Instructor

☐ Firearms Instructor

☐ Driver Training Instructor

☐ Radar Instructor

☐ Defensive Tactics Instructor

Patch Order:	Price	Number Ordered	Total
<input type="checkbox"/> General Instructor	\$1.00 each	_____	_____
<input type="checkbox"/> Driver Training Instructor	\$1.00 each	_____	_____
<input type="checkbox"/> Defensive Tactics Instructor	\$1.00 each	_____	_____
<input type="checkbox"/> Firearms Instructor	\$1.00 each	_____	_____
<input type="checkbox"/> Radar Instructor	\$1.00 each	_____	_____
Subtotal			_____
Sales Tax (5.00 %)			_____
Shipping & Handling for more than 5 patches (\$3.50)			_____
Shipping & Handling for less than 5 patches (\$1.75)			_____
Total			_____

**[NOTE: The order will not be filled if the officer named above does not currently maintain certification in the instructional area for which the patch is ordered or if not currently employed by a Virginia Criminal Justice Agency.]**

I attest that I am currently certified as a criminal justice instructor by the Virginia Department of Criminal Justice Services in the category(ies) for which I am purchasing instructor patches. The patches being ordered are for my use only and shall not be transferred to or redistributed to any person(s).

\_\_\_\_\_  
Signature of Purchaser

\_\_\_\_\_  
Date

\_\_\_\_\_  
DCJS Verification